



INDIANA STATE FAIR

INDIANA STATE FAIR ENTERTAINMENT & EVENTS INTERNSHIP

Looking for a fulfilling and exciting internship this summer? Gain experience as a paid summer staff member of the Entertainment & Events team while promoting and preparing for Indiana's largest multi-day event – the **2019 INDIANA STATE FAIR!**

Duties include but are not limited to assisting with and implementing:

1. Fulfillment of entertainment contracts and operational needs throughout the Fairgrounds: Free Stage, Grandstand, Family Fun Park attractions; Dance Stage; Farm Bureau Building auditorium; grounds and strolling acts; Pioneer Village; and some livestock education exhibits. May include the creation/writing/requesting of contracts.
2. Coordinate travel arrangements for the 2019 Indiana State Fair Queen's summer appearances statewide: researching and booking overnight accommodations; coordinating directions and appearance details with county Queen Pageant directors.
3. Fiddle Contest Coordinator – Intern will lead the coordination of this event.
4. Assist with planning and implementation of other Fair events, including: Band Day, Cheerleading Competition, Baton Twirling Contest, Youth Talent Contest, Hot-Air Balloon Race, Indiana State Fair Parade, Car Show, and County Queens Day.

Interested Applicants Should Have:

1. Interest in Entertainment and Event Production
2. Good verbal, written, and inter-personal communication skills
3. Extreme attention to detail and organization
4. Ability to work independently
5. Computer skills: Word, Excel, PowerPoint
6. Team Player attitude: willing to help in other areas and do whatever it takes to get the job done!
7. Motivation: be a self-starter